



**The Make-up Technicians Pty Ltd**  
**School of Make Up**

Suite 1/42 Spring Street, Bondi Junction  
Phone: 9389 8622 Fax: 9387 5752  
www.discovermakeup.com  
ABN: 82 107 231 578 national code no: 1196  
CRICOS provider no: 01483A

## Terms and Conditions

All students will be expected to conduct themselves in the opinion of The Make-Up Technicians Pty. Ltd in an orderly, considerate, and mature fashion.

No food is to be consumed in the classroom except at designated times or under special circumstances nor is smoking permitted on premises.

Students may be dismissed for disorderly or disruptive behaviour, failure to participate in the class and excessive absences, other than for proper cause and absences because of sickness supported by a medical certificate. If a student is absent for whatever reason for more than 10% of classes without prior approval from The Make-Up Technicians Pty. Ltd then the student may be dismissed from the course.

There is no refund for any student dismissed from the course and any outstanding fees due for the remainder of the Term the student is dismissed from, the student must pay those fees.

All students must be punctual.

No refund is applicable to a student who is attending classes that are additional to what the student has paid for.

Refunds for students who have paid their fees in advance and wish to leave the course before conclusion of the course will have their fees calculated on the basis of paying each term (as shown in Option 2 of "Method of Payment"). Refunds will be based on this calculation. There is no refund for 4th Term.

Once a term has been commenced, fees are payable for that entire term. If a student wishes to leave the course the student must notify the principal in writing of their intention to leave and the written notification must be received before the first day of the next term to be commenced otherwise fees are due and payable for that term. If students paying weekly or by term are dismissed or leave through the term, then they must pay the amount equivalent to the full term fees for the term they have commenced.

Once you have accepted any work through the school, either as paid work or work experience, you are required to arrive at least 15 minutes before the job starts. You must not, under any circumstances, not turn up to that job or arrive late or unprepared for the job. The work and/or work experience is to be undertaken by that student in a diligent and enthusiastic manner.

Final course marks are detailed on your Certificate and are based on: Final Exams (100%), Assignments (100%), Work Experience Participation(100%), and Attendance, Punctuality, Reliability and an ability to work pleasantly as a team member over the duration of the course (100%). The final exams are nine parts practical, one part theory. You must receive a 70% average in all final exams to pass. If you fail you will be given the option to resit the exam at a time suitable to The Make-up Technicians Pty. Ltd.

To sit the exam all course fees must be paid in full 2 weeks prior to the exams.

If a student is found cheating in the Exam held at the end of the Course that student will be dismissed with no option to resit the Exam and no fees will be refunded.

